

**OFFICE OF THE EUREKA COUNTY CLERK RECORDER
LISA HOEHNE**

**RELIGIOUS OFFICIAL
INSTRUCTIONS FOR A CERTIFICATE
OF TEMPORARY PERMISSION TO PERFORM MARRIAGES**

(For Applicant who resides within Eureka County)

PLEASE NOTE: IT IS UNLAWFUL TO SOLEMNIZE MARRIAGES BEFORE YOU OBTAIN A CERTIFICATE OF PERMISSION

The following documents are required when applying for authorization:

- 1. Application for a Certificate of Temporary Permission to Perform Marriages in the State of Nevada.** Applicant must be authorized to solemnize marriages through the church or religious organization he/she currently serves as indicated on the application. The application must be signed before a Notary Public.
- 2. Affidavit of Authority to Solemnize Marriages.** The affidavit must be signed by someone in your church or religious organization that has the authority to speak on behalf of your church or religious organization and can verify that you are in good standing within that church or religious organization. Must be signed before a Notary Public. This cannot be signed by the applicant.
- 3. Application fee of \$25.00.** When submitting all forms a fee of \$25 will be collected. We accept cash, check, cashier's check, money order or credit card. This fee is non-refundable.

Complete and submit all forms with the \$25 fee to the:

Eureka County Clerk Recorder's Office
PO Box 694
10 S. Main St.
Eureka, NV 89316

If approved, the Certificate will be mailed to the applicant's address that is listed on the application, along with information how to complete a marriage certificate. If you would like to pick up the Certificate in person or to have it mailed to a different address, please include the instructions with the application. The Certificate cannot be sent via express mail unless a self-addressed pre-paid express envelope is enclosed.

Temporary Permission Certificate will be valid for 90 days from the approval date of the Eureka County Clerk Recorder.

Please allow sufficient time for processing if you are to solemnize a marriage in the near future. It is recommended to submit paperwork 5-7 business days in advance.

Paperwork must be filled out completely and properly signed and notarized. Do not leave any blank spaces. Paperwork that is incomplete or incorrect will delay the process and/or may result in the certificate being denied.